

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 23, 2018

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Jo-Anne Mitchell, Tom Bolen, Mark Salemi, Maryann Perro, Laura Vargas, Lisa Marshal

Members Absent – Maria Flynn, Jairo Rodriguez, Dina Bargiel(arrived at 7:04)

Also Present - Michele Pillari, Tom DiFluri, Jeff Merlino

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

219-01 - APPROVAL OF MINUTES

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the June 11, 2018 workshop meeting, the June 18, 2018 regular meeting and the June 25, 2018 special meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the June 11, 2018 workshop meeting, the June 18, 2018 regular meeting and the June 25, 2018 special meeting.

Roll Call: 6 YES

SUPERINTENDENT'S REPORT

Dr. Pillari reported that the staff is busy getting ready for the start of the new school year. The ESY and Academic Support programs have started and are going smoothly. She discussed the multi-age K-1 classroom they are adding at CO. They will continue to review and refine the curriculum for the upcoming school year.

BOARD ATTORNEY'S REPORT

Mr. Merlino said the meeting scheduled with the WPPSA had to be rescheduled and were looking at a date of August 22nd. He also commented on the recent Janus decision, in regards to paying union dues.

BUSINESS ADMINISTRATOR'S FACILITIES REPORT

Mr. DiFluri stated that our engineer spoke with George Galbraith regarding the stream behind CO.

Mr. Galbraith will be collecting information and our engineer will follow up with him. Memorial Cafeteria/Classroom project is underway. CO Library's floor is completed and the painting almost finished. The next step is furniture. Mr. DiFluri reached out to Mr. Galland as to Open Space paying for artificial turf on CO playground. Mr. Galland stated that since it was not in the original plan, Open Space monies could not be used.

Mr. DiFluri reported that the settlement on Memorial's pavement has been looked into. A scope was sent through the piping. It was found that there is a collapsed pipe. Once that is fixed, the company can continue the scope to see if there are problems elsewhere. As stated at a previous meeting, the Building & Grounds Committee made a list of repairs to be done with Capital Reserve funds. They felt the top priority was 10 classrooms and 2 bathrooms at CO. Work would be completed over the summers of 2019 and 2020. Mr. Bolen requested that the bathrooms be part of the 2019 summer work.

A motion was made from the floor to have Coppa Montalbano prepare preliminary plans with scope of work.

219- 1A – APPROVAL OF PRELIMINARY PLANS

Motion by BOLEN Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Coppa Montalbano Architects to provide preliminary plans with scope of work for the renovations of 10 classrooms and 2 bathrooms at Charles Olbon School.

Roll Call: 7 YES

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by SALEMI Seconded by MITCHELL to accept the recommendation of the Superintendent to approve the following consent agenda numbers 219-02 through 219-09.

Resolution 219-08 was removed from the consent agenda, to be voted on at a later date.

Roll Call: 7 YES

219-02 - APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the June 2018 Register Report.

219-03 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$724,011.72, pending approval by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#73	\$411,809.86
#60	\$282,148.99
L-24	\$ 30,052.87

219-04 - ACCEPTANCE OF DONATION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the donation of a digital upright piano, from Woodland Park resident John Malone.

219-05 - FY 2019 IDEA BASIC & PRESCHOOL GRANT

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, accepts FY 2019 IDEA grant award of funds upon subsequent approval of the FY 2019 IDEA application.

IDEA Basic	\$257,462
IDEA Preschool	\$ 9,098

219-06 – ESSEA

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, accepts FY 2019 ESSEA Consolidated grant as follows:

Title I	\$301,594.00
Title II-A	\$ 57,896.00
Title III	\$ 11,109.00
Title III-Immigrant	\$ 3,694.00
Title IV	\$ 8,230.00

219-07 - AFFIRMATIVE ACTION OFFICERS 2018-2019

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following staff members as Affirmative Action Officers and District Office of Equity Issues of the district for the 2018-2019 school year:

District	Jennifer Zeoli
Beatrice Gilmore School	Erin Wilson
Charles Olbon School	Susan DiFluri
Memorial School	Meghan Glenn

219-08 - COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE (SOA)-REMOVED

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve submission to the NJDOE of the 2018-2019 Comprehensive Equity Plan Statement of Assurance, as attached.

219-09 ACCETPANCE OF RESIGNATION- L. TAMBONE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Louisa Tambone, part time aide, effective immediately.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:**219-10 - APPROVAL OF STAFF STIPENDS**

Motion by SALEMI, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2018-2019 school year in accordance with current WPEA contract, as listed:

Roll Call: 7 YES

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Bus Supervisor	CO	Stephen Scholtz & Meghan McGinnis	\$1,537.50 to be split.
Bus Supervisor	Memorial	Jennifer Potter & Christina Scillieri	\$1,537.50 to be split.
Washington Trip Coord.	Memorial	Lori McCluskey	\$281.88
Boston Trip Coord.	Memorial	Jennifer Caputo	\$281.88
Animal Club	Memorial	Lynn Donato	\$512.50
Science Fair	Memorial	Steve Sans & Christina Scillieri	\$512.50 to be split.
Year Book	Memorial	Samantha Ament	\$358.75
Student Government	Memorial	JoAnn Kelly & Meghan Glenn	\$358.75 to be split.
Breakfast Supervisor	Memorial	Samantha Ament	\$768.75
Breakfast Supervisor	CO	Stephen Scholtz	\$768.75

219-11 - RESCIND APPOINTMENT – PT AIDE – M. STELLA

Motion by SALEMI, Seconded by PERRO.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Melyssa Stella, previously approved as a part time aide on 6/18/18.

Roll Call: 7 YES

219-12 - RESCIND APPOINTMENT – LUNCH AIDE – R. ASKAR

Motion by SALEMI, Seconded by VARGAS.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Roula Askar, previously approved as a lunch aide on 6/18/18.

Roll Call: 7 YES

219-13 - APPROVAL OF PART TIME AIDE – G. CURL

Motion by SALEMI, Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Geovanna Curl, as a part time aide, not to exceed 27.5 hrs. per week, at a rate of \$20/hr., no benefits. Effective 9/4/18-6/30/19.

Roll Call: 7 YES

219-14 - APPROVAL OF PART TIME AIDE – M. STEVENS

Motion by SALEMI, Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Mary Rose Stevens, as a part time aide, not to exceed 27.5 hrs. per week, at a rate of \$20/hr., no benefits. Effective 9/4/18-6/30/19.

Roll Call: 7 YES

219-15 - APPROVAL OF PART TIME AIDE – L. D'ASTOLFO

Motion by SALEMI, Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Lawrence D'Astolfo, as a part time aide, not to exceed 27.5 hrs. per week, at a rate of \$20/hr., no benefits. Effective 9/4/18-6/30/19.

Roll Call: 7 YES

219-16 - APPROVAL OF LUNCH AIDE – D. MARTELLO

Motion by SALEMI, Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Danielle Martello, as a lunch aide for the 2018-2019 school year, 3 ¼ hrs. per day, not to exceed 16.25 hrs. per week, at a rate of \$16.07/hr.

Roll Call: 6 YES, 1 NO-BOLEN

219-17 - APPOINTMENT OF TREASURER OF SCHOOL MONIES

Motion by SALEMI, Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify the appointment of Heather Barkenbush, Treasurer of School Monies, for the 2018-2019 school year. Salary \$3,279. (2% increase)

Roll Call: 7 YES

219-18 - APPOINTMENT OF HIRE – FT CUSTODIAN – T. WOOD

Motion by SALEMI, Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Thomas Wood, as a full time custodian, (No black seal, employee has 1 year to obtain black seal license). Step I, \$43,785, as per WPEA agreement, effective August 13, 2018-June 30, 2019.

Roll Call: 5 YES, 1 NO-MITCHELL, 1 RECUSAL-BARGIEL

Education:**219-19 - WORKSHOP/TRAVEL REIMBURSEMENT**Motion by BARGEIL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2018-2019 school year:

Name	Activity	Date	Fee	Travel
Michele Pillari, Carmela Triglia, Jennifer Zeoli, Elba Castrovinci, Charles Silverstein, Sharon Tomback, Lisa Barreto, Giovanna Irizarry	Legal One Training & Updates	8/28/18	\$525 (Total)	NA
Jennifer Zeoli	Affirmative Action Officer Cert Program	8/21-8/23	\$450	\$29.76
Susan DiFluri	WRS 4 th Edition Instit.	10/16 & 10/17	\$449	\$10.40

Roll Call: 7 YES

219-20 - INNOVATIVE THERAPY GROUP- OCCUPATIONAL THERAPY SERVICES-TABLEDMotion by BARGIEL Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Innovative Therapy Group, to provide occupational therapy services, 5 days per week from September 1, 2018-June 30, 2019, at \$68/hr., not to exceed \$9,500 per month.

Mr. Bolen made a motion to table 219-20. Mrs. Vargas seconded it.

Roll Call to table: 6 YES, 1 NO-MITCHELL

219-21- APPROVAL OF SHARED SERVICES CONTRACT – NRESC – PHYSICAL THERAPY SERVICESMotion by BARGEIL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve shared services contract with Northern Region Educational Services Commission, for physical therapy services, for the 2018-2019 school year, 4 days per week, at a cost of \$79,387.

Roll Call: 7 YES

219-22 - ACCEPTANCE OF OUT OF DISTRICT TUITION STUDENT-NUTLEY BOEMotion by BARGEIL Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept student from Nutley Board of Education for the 2018-2019 school year, in Grades 1-5 classroom plus Resource, at BG, at annual tuition rate of \$12,960 + \$23,890 for one to one aide and other direct educational costs. Transportation to be provided by Nutley BOE.

Roll Call: 7 YES

219-23 - ACCEPTANCE OF OUT OF DISTRICT TUITION STUDENT-PROSPECT PARK BOEMotion by BARGEIL Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept student from Prospect Park Board of Education for the 2018-2019 school year, into the Autistic program at Memorial, at annual tuition rate of \$34,698(including ESY), plus \$25,483(including ESY) for a one to one aide and other direct educational costs. Transportation to be provided by Prospect Park BOE.

Roll Call: 7 YES

219-24 - OUT OF DISTRICT PLACEMENTS 2018-2019Motion by BARGEIL Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placements for the 2018-2019 school year, excluding transportation:

ID#	SCHOOL	COST PER DIEM	AIDE
32046	ECLC of NJ	200 days @ \$305.55=\$61,110	NA

Roll Call: 7 YES

Finance:

219-25 - MEMORANDUM OF UNDERSTANDING - BOYS & GIRLS CLUB OF CLIFTON

Motion by MARSHALL Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Memorandum of Understanding, between the Woodland Park Board of Education and the Boys & Girls Club of Clifton, to operate before/aftercare program for the 2018-2019 school year. (See attached)

Roll Call: 6 YES, 1 NO-MITCHELL

219-26 - BEFORE/AFTERCARE AGREEMENT – BOYS & GIRLS CLUB OF CLIFTON

Motion by MARSHALL Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve agreement between the Woodland Park Board of Education and the Boys & Girls Club of Clifton, to operate before/aftercare program for the 2018-2019 school year. (See attached)

Roll Call: 6 YES, 1 NO-MITCHELL

219-27 - SUBSTITUTE RATES

Motion by MARSHALL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the substitute secretary salary of \$80 per diem, for the 2018-2019 school year.

Roll Call: 5 YES, 2 NO-MITCHELL, BARGIEL

219-28 - NRESC –TRANSPORTATION CONTRACT-FIELD TRIPS

Motion by MARSHALL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve transportation contract with NRESC for the following 2018-2019 bus routes:

Route#	School (s)	Contractor	# of Students	Starting Date
061813FT	Woodland Park Schools Field Trips	Jordan Trans.	54 pass	7/1/18-6/19

Field Trip/Athletic Trip Charges

- A. Districts will be charged on a per hour per bus basis for Field Trips and Athletics.
- B. A 4% surcharge will be placed on the contracted cost of each route, pro-rated among participating districts in proportion to the cost per pupil miles assessed as of the inception of the route.

Field Trip Charges

- Jordan Trans. Field Trip price 8:30 am — 2:30 pm \$58.01 per hr. per bus
- Jordan Trans. Field Trip price after 2:30 \$67.13 per hr. per bus
- Jordan Trans. Wheel chair vehicle price 8:30 am — 2:30 pm \$66.54 per hr. per bus
- Jordan Tarns. Wheel chair vehicle price after 2:30 pm \$75.78 per hr. per bus
- Jersey Kids Trans. Out of State Field Trips \$100.00 per hr. per bus
- Jersey Kids Trans. Back up Field Trip provider \$81.44 per hr. per bus
- 24-hour cancellation notice is required or a charge of \$50.00 will be administered.
- All buses canceled on arrival incurred a minimum charge of \$125.00.
- School is responsible to have children boarded on time for a prompt departure from school as well as from the destination. Please allow ample time to return by the requested p/u time.
- Field trips must be booked at least 1-week in advance.
- There are a limited number of buses; field trips are booked on a first come first serve basis.
- All confirmations will be faxed or emailed to the person requesting the trip. Field Trip Charges

Coach Buses

- Panorama Tours: In state day trips \$127.26 per. hr.
- Panorama Tours: In state overnight trips \$229.07 [per. hr.](#)
- Panorama Tours: Out of state overnight trips \$279.97 [per. hr.](#)

- Trips must be booked at least 2 weeks in advance.
- 48-Hour cancellation notice is required or the district will be charged the FULL amount of the trip. Cancellation must be emailed or faxed.
- There is a limited amount of buses. Field Trips are booked on a first come first served basis.
- School is responsible to have children boarded on time for a prompt departure from school as well as from the destination. Please allow ample time to return by the requested p/u time.

Roll Call: 7 YES

219-29 – RECEIPT OF ADDITIONAL 2018-2019 STATE AID - \$314,735

Motion by MARSHALL Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to appropriate unbudgeted additional state aid in the amount of \$314,735, as follows:

<u>Account Number</u>	<u>Amount</u>
11-190-100-106 Other salaries for Instruction	\$ 90,000
11-130-100-101 Grades 6-8 Salaries of Teachers	\$224,735
Total	\$314,735

Roll Call: 7 YES

The Board discussed the appropriation of the additional aid. The Superintendent recommended hiring a math supervisor. The Board decided that further discussion is needed before deciding that.

Motions were made from the floor for the following:

219-2A – APPROVE TO POST FOR HIRE 4 KINDERGARTEN AIDES

Motion by BOLEN Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to post for the hiring of 4 additional part time aides, to be placed in the kindergarten classes.

Roll Call: 7 YES

219-3A – APPROVE TO POST FOR FULL TIME GUIDANCE COUNSELOR

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to post for the hiring of a full time guidance counselor.

Roll Call: 6 YES, 1 NO-MARSHALL

OLD BUSINESS

Mr. Bolen asked if the Board could bring back the round table meetings with the Board and teachers. He volunteered to chair the committee. Mr. Merlino will check to see if there are any ethical reasons as to why this committee couldn't exist. Mr. Bolen asked how the summer custodial workers were doing. Mr. DiFluri said there haven't been any complaints as of yet. Mrs. Bargiel asked how the ESY and Academic Support programs were going. She asked about attendance rate and if everyone had been tested at the start. Dr. Pillari said some students had dropped out but they were following up on attendance and that all students were tested at the start. The teachers all provide lesson plans and are working with the current curriculum. Mrs. Perro suggested that we interview multiple vendors for the different yearly services we contract out for so there is a pool to choose from when it comes time to renew. It will be looked into. Mrs. Vargas said there was a problem with the summer ESY busing. An error was made in the amount of busing needed but it has since been corrected. She suggested we go out for bid ourselves. Mrs. Marshall said we pay a good price and we would be getting bids from the same vendors as NRESC does. The Board said that we should go out to bid ourselves for the ESY next summer.

PUBLIC HEARING

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individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Karen Criscione – Co-President WPEA

Mrs. Criscione asked Dr. Pillari if they intended on offering afterschool homework & remedial help, if it can also be extended to BG and if so can she please inform the staff as soon as possible.

Terri Carbonelli – Co-President WPEA

Mrs. Carbonelli asked the Board to look into putting handicap accessible bathrooms at all 3 schools.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 9:15 p.m. by MARSHALL, seconded by MITCHELL
Voice Vote: 7 YES

Motion to return to Regular Session at 9:40 p.m. by BOLEN, seconded by MITCHELL
Voice Vote: 7 YES

ADJOURNMENT

Motion to adjourn at 9:40 p.m. by BOLEN, Seconded by MITCHELL
Voice Vote: 7 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION MINUTES**

ITEMS DISCUSSED:

- The Board discussed and unsubstantiated HIB case
- The Board discussed compensation for employee for HIB case investigation